South Providence

Site Based Minutes

July 29, 2015

# Attendees

Willie Howard III - Principal

Chadwick Turner - Assistant Principal

Suzanne Black - Assistant Principal

Joanne Anderson - Behavior Team Representative

Amy Thomas - Elective/Special Area Representative

Paul Ruefle - English Dept. Representative

Jenny Shackelford- Science Dept. Representative

Heather Diaz- High School EC Dept. Representative

Sarah Mohr- Social Studies/History Dept. Representative

Chad Mahaffey- Math Dept. Representative

John Miles- Guest UCPS Employee

Kristen Herman (by phone) Middle School EC Dept Representative

## Opening

Meeting was opened by Mr. Howard at 1:00 pm in the SPS media center

Elected Positions

Kristen Herman nominated as Chairperson by Chad Turner, seconded by Amy Thomas

Chad Mahaffey volunteered as co-chair

Amy Thomas nominated as secretary by Suzanne Black, seconded by Chad Mahaffey

## Cell Phone/Electronic Device

\*Discussed phones as part of class for education purposes, (Kahoot), but was noted that we do

have laptops for this purpose.

\*Tied to Level Privileges (Level 4’s only)

- Phones will be removed at metal detector for lower levels (Levels 1, 2, 3)

phones will be placed in containers and locked up until end of day.

- Need HS repr. and MS repr. at metal detector to oversee this.

In case of it being snuck in, 1st time- phone removed until end of day -

2nd time- held until parent picks up

Level 4 who sneaks phones in for other students will receive automatic level warning.

\*\*No phones for the first two weeks of school for any student since every student is probationary

and considered Level One\*\*

Communicate this to parents through Newsletter, ConnectEd, Intake meetings

## Open House

Discussion for when to have

Dates ?? TBA

## Friends of SPS

our de facto PTO

- will be assisting in acquiring materials and donations

- Will assist in beautification projects (landscaping, bulletin boards, etc)

Five Stones Church

Forest Hills Church

Siler Presbyterian Church

The Angels

Community members

## Communication Cadre /Website

Calendar needs to be better utilized and visible for all (website)

Schoolwires Training - Need two staff members to attend (Oprea / Mahaffey/ Carter?)

## Dress Code Concern

Students must be in dress code upon arrival. Too many students are not following

this and we are having to lend clothes and are having difficulty getting them back.

\*One idea- the lending of clothes- (only 3 times before no more chances until items are

returned)

\*Have system in place - Checklist of Levels, Lanyards, phones turned in, check off dress code,

record clothing lended as students arrive at metal detector.

\* Have OCS students and teacher collect clothing at end of day and clean clothing as part of

work project.

\*Give incentives (Feedback for food?, special feedback?)

Dress down days (Special ticket upon arrival?-give ticket to 1st block teacher, and mark on

point sheet, 5 great days in row-earn dress down day) (possibility of raffle situation)

Move Clothes Closet away from student entry and metal detector to Media Center and closer to

restroom access.

## Need Incentives

Let’s ask the kids what they would like as incentives...

Create Student Advisory Committee

(one student of each level from each hall)

Staff nominates one portion and students nominate/vote other portion- Sarah Mohr will facilitate

election)

## Point Scale for Behavior Management

-does it need to be changed to 10 pt scale?

Team agreed and feel it is more realistic and allows for students to have time to improve.

Will align with grade scale

Level 4- 90 to 100

Level 3 - 80 to 90

Level 2 - 70 to 80

Level 1 - below 70

## Intervention Time / Schedule

Classes will be 75 minutes

Study Skill credit (offered once for reg. ed. student) (4x’s for EC student)

Scheduled intervention time offered for academic and behavior modifications

## Foods/Beverages in the Classroom:

Suggestion to ask students for fruit options from breakfast (apples, oranges, bananas) that they

do not want and have available as needed. Prevents waste and assists more impoverished

students.

## Student Incentive Center -

NEED a permanent stationary space.

Will be based on points earned each week and not levels as was done in past.

Varying degrees of merchandise to be purchased with token economy (earned feedbacks)

Small, less valuable items to greater value items

Suggestion- renting time w/ a staff member and b-ball for 30 minutes (PBIS only)

pre-determined scheduled time approved by Admin.

Need smaller stuff offered more than once a week (i.e...pencils, paper, composition books)

Utilize OCS class to make this work.

Suggestion to ask each Staff Cadre to take a month and facilitate a behavior-specific incentive

for students.

## Self-Contained Classrooms

needs time out of the room and a different reward system such as physical activity.

Will need to be pre-arranged with Administration and must be structured.

\*One concern is other classes negatively interacting with self-contained class when outside

(Classes in mobile units)

## Outside Time

needs to be a set schedule (Calendar) to prevent multiple issues

Administration will work on this

## Behavior Interventions

ISS name needs to change and we need to change the structure and nature.

Need more interventions at school level and decrease long term suspensions

Reset?

-ALTS can also house ISS

Need ALTs Position for HS

## Student Handbook to be Updated

Assigned attending team members to edit certain sections

Mahaffey/Herman/Anderson - email members assigned sections.

“Thank you for your great energy and honesty in decision making at today's meeting. Here is the list of

revisions and assignments from Mahaffey and me:

Page 5- Schedule, -Anderson

Page 7- Electronic Device policy, -Mohr

Page 9- Mahaffey

Page 10- Eligibility to leave after 8th grade, -Herman

Pages 12, 13,14 (Level system), -Diaz

Page 19- Dress code colors added back, -Mahaffey

Page 21- Loss of School Property, -Mahaffey

Page 22- Chromebook policy, -Mohr (Only level 4's take chromebooks home)

Shack and/or Ruefle- Please write up a policy on school store being done according to weekly points

instead of levels. We will add this in the level system section. “

All edits due by Aug 3

Mrs.Thomas will email/share the electronic copy of 2014-2015 Student Handbook as a Google

Doc for us to make revisions

## End of Meeting

Meeting adjourned at 3:00 pm

Next Meeting- (Unofficial)

Only to review edits to Student handbook

Thursday Aug 6, 2015 at 1:00 in SPS Media center for those who are able to attend